

Financial Policies for the 300HR Trauma-Informed Facilitator Training

By purchasing the 300HR Trauma-Informed Facilitator Training, you agree to the following terms and conditions regarding refunds and payments. These financial policies apply to all students on the 300hr Trauma-Informed Facilitator Training, unless specified otherwise, or if the student is accepted on scholarship application.

Deposit

- ❖ A non-refundable initial deposit of \$800 NZD is required to reserve a participant's space for the training.

Payments

- ❖ All payments must be received in NZD.
- ❖ Full payment is required 14 days prior to the start date of training.

Refunds

- ❖ The \$800 NZD deposit is non-refundable.
- ❖ If a refund is requested 60 days prior to the start date of training a refund will be issued, minus the \$800 NZD deposit and an administration/processing fee of \$50 NZD.
- ❖ If a refund is requested between 59 days and 30 days prior to the start date of training a 50% refund, minus deposit and an administration/processing fee of \$50 NZD will be issued.
- ❖ No refunds will be issued 29 days prior to the start day of the training.
- ❖ All refunds will be paid less any fees incurred from currency conversion.

Payment Plan

- ❖ Payment plans are a binding contract between the participant and SomaPsych.
- ❖ Participants who have a payment plan in place must pay in accordance with the amount and timeframes specified.
- ❖ Under circumstances that may require the payment plan to change, please immediately email the team at info@somapsych.org.
- ❖ If payments cease for any reason, legal action will be taken for collection.
- ❖ Late payments may result in losing access to the training until payment is resumed.
- ❖ Full payment must be made 14 days prior to the start date of training.

Deferrals

- ❖ A deferral is when a participant wishes to transfer their enrolment in a training or event to a later date and will be assessed on a case-by-case basis.
- ❖ Deferrals are required to be received 14 days prior to the start date of training.

- ❖ The amount paid by the participant is the amount which can be transferred to another training or event. Additional payments may be required by the participant if any training or event fees increase.
- ❖ If the student defers their participation to the following year, they will be able to pay the remaining balance up until the start date of the next training.

Exceptional Circumstances

- ❖ In situations such as sickness or extenuating circumstances, please immediately email the team at info@somapsych.org. There is no guarantee that we can relax these policies. However, we will support you as best as we can.